Core Competency Addressed in this Class:

Leading People

Describe and demonstrate effective supervisory practices.

Class Duration: One Day

Objective:

The objective of this class is to assist participants in understanding the strategies of effective supervision, and to provide them with skills and approaches to improve their supervisory relationships.

Desired Learning Outcomes:

By the end of this class the participant will be able to:

1. Describe what makes supervision distinctive.
2. Identify the role(s) they play for their subordinates, and how to strengthen or improve those models.
3. Identify the ways in which they can help subordinates, and the skills they need to do that.
4. Use coaching and counseling skills for working with subordinates on a variety of problems.
5. Set appropriate performance standards for subordinates.
6. Describe the importance of building a management team, and the key elements in building and maintaining that team.

Instructor: Gregg Miller is co-director of Prof-Cen Consulting. He was formerly a senior lecturer in the Department of Professional Development and Applied Studies at UW-Madison, specializing in supervisory strategies and employee retention.